

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

February 25, 2020

The Southern Ohio Educational Service Center Governing Board met on Tuesday, February 25, 2020, at 6:30 p.m. at the Southern Ohio ESC in Clinton County for its regular monthly meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane, Mr. Mount, Mr. Peck, Mr. West, and Mr. Wilt, along with Rachel Meyer, Treasurer, and Beth Justice, Superintendent. Guests present were Jeff Royalty and Curt Bradshaw.

APPROVAL OF THE MEETING AGENDA (Resolution #4215)

It was moved by Mr. Hill and seconded by Mr. Mount to approve the agenda as presented.

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

MINUTE APPROVAL (Resolution #4216)

It was moved by Mrs. Gausman and seconded by Mr. Peck that the January 21, 2020, meeting minutes be approved as presented.

Seven board members approved the motion with an abstention from Mr. Wilt. President of the board, Mr. Lane, declared the motion carried.

MINUTE APPROVAL (Resolution #4217)

It was moved by Mrs. Charters and seconded by Mrs. Gausman that the January 27, 2020, meeting minutes be approved as presented.

Six board members approved the motion with abstentions from Mr. West and Mr. Lane. President of the board, Mr. Lane, declared the motion carried.

The meeting was opened for public participation. None received.

SOUTHERN OHIO ESC SHARED EXPERTISE

Mr. Royalty provided an update on the facility upgrade progress noting the following:

- Work has been delayed due to the required background checks. This requirement was waived for the concrete crews since they were working outside of the building.
- Most other background checks are now in, still waiting on one for the chief electrician and hoping to receive next week so that power can be run to the door systems. Initially thought the doors would not be secured until the end of March, but it looks like they will now be in by February 28th. Crews plan to work 10 hour days to get the installation done.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

February 25, 2020

SOUTHERN OHIO ESC SHARED EXPERTISE (Cont.)

- Rear handicapped ramp installed into Room A.
- All security cameras are set up but still need to be connected.
- Doors will be painted on March 2 before mounting them.
- Electricians will begin running power to doors and systems next week, pending receipt of background check for the chief electrician.
- Metal for rear railings is in the process of being fabricated. Railings will be installed in the next two weeks.
- The entire process should be wrapped up by the end of March 2020.
- BWC extended grant until June 30, 2020.

GREAT OAKS ITCD REPORT

Mr. Lane disseminated “Board Highlights” handout from the February 12th Great Oaks Board of Directors meeting. He noted the following:

The first wave of high school applications for fall has been received. As of the February 10 deadline, applications are up 24% from last year. Acceptance letters will be sent out at the end of February, and applications will still be accepted for any open seats. Laurel Oaks has received more applications than open spots in some areas.

Wendi Stachler, Great Oaks agriculture instructor at Miami Trace High School, was honored with the Golden Owl Award, an annual award presented by Nationwide Insurance together with the Ohio Farm Bureau and the Ohio FFA.

Kevin Abt assured all would be ready for the Four County Board Meeting to be held in the Laurel Oaks Building in March.

Great Oaks Board of Directors approved the lease for the Southern Ohio ESC building in Wilmington for another year in the amount of \$25,000.

LEGISLATIVE LIAISON REPORT

Mr. Peck disseminated “The Link” to board members to review. Mrs. Justice added that she attached additional information regarding EdChoice Vouchers to “The Link.”

Voucher program Application date delayed to April 1 – Just hours before the Feb. 1 deadline, Gov. **Mike DeWine** signed into law Senate Bill (SB) 120, which pushes back to April 1, the application window for the Educational Choice Scholarship (EdChoice) Program, Ohio’s largest voucher program. The extension gives the legislature time to reach an agreement on how to address the explosion in the number of public schools designated as EdChoice eligible. In fiscal year (FY) 2019, that list stood at 255 buildings in 31 districts and will balloon to 1,227 buildings in 426 districts for FY 2021.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

February 25, 2020

LEGISLATIVE LIAISON REPORT (Cont.)

Another similar amendment also appeared. The newer amendment froze the eligibility to what currently is in law, effectively capping the list at 500 buildings. The amendment also increased the income threshold to 300% of the federal poverty level. Finally, the amendment failed to include an appropriation despite maintaining the eighth-grade eligibility provision.

EdChoice Testimony – On February 11, superintendents, board members, and treasurers from around the state held a press conference to provide comments on the EdChoice voucher program. Two superintendents from our service area (Rich Seas, AC/OV, and Melinda McCarty-Stewart, Wilmington City) offered testimony.

Families, schools, and school choice groups file a lawsuit against voucher delay – Parents of Ohio students, private schools, and school choice organizations have filed a lawsuit against the state alleging that SB 120 did not legally qualify under the Ohio Constitution to take effect immediately.

Ohio Governor DeWine – 8th Annual Ag Discussion

Mr. Mount indicated he attended the 8th Annual Ag discussion at Southern State Community College on February 24. Although it was centered on Agriculture; he stated it was mentioned that another issue affecting the rural community is that children and other residents lack access to broadband services and people are forced to take their kids to McDonald's or the library to use the internet for homework because they don't have access to broadband services at home. Governor DeWine indicated this issue was a high priority for his administration and that they are working on a resolution.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #4218)

It was moved by Mr. Hill and seconded by Mr. Wilt that the paid bills for the previous month be approved as presented, for a total of \$871,186.11.

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

AMENDED OHIO DEFERRED COMPENSATION PLAN DOCUMENT (Resolution #4219)

Upon the recommendation of Treasurer Meyer, it was moved by Mrs. Charters and seconded by Mr. Peck to approve the adoption of the amended Ohio Deferred Compensation Plan Document.

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

February 25, 2020

REVISIONS TO THE OASBO SECTION 457 PLAN DOCUMENT (Resolution #4220)

Upon the recommendation of Treasurer Meyer, it was moved by Mrs. Gausman and seconded by Mr. Wilt to approve revisions to the OASBO (Ohio Association of School Business Officials) Section 457 Plan.

[See Minute Page #1623 - #1624]

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

TREASURER DISCUSSION ITEMS

Reminder Financial Disclosure Forms Due May 15, 2020:

- If you would like a paper form, please let me know; otherwise, you can fill out and submit your form online.

Fiscal Office Update:

- Amanda Ely and I sent out the fourth of six invoices of the year for primary services for Hopewell and ESC the week of February 10, 2020.
- In conjunction with the Ohio University Leadership Project (OULP), we hosted an EqualLevel software demonstration on February 12, 2020, at the ESC Wilmington office. The software allows users to access approved suppliers digitally. Paper and manual processes are replaced across the requisition-to-pay process. We had 15 in attendance.
- On March 11, 2020, we will host, in conjunction with the OULP, a CPIM (Center for Public Investment Management) seminar. The Auditor of State requires 6 hours of CPIM training each year if your responsibilities include making decisions regarding the deposit or investment of money for entities such as school districts, ESCs, county school financing districts, townships, municipal corporations, special taxing or assessment districts or other districts or local authorities electing or appointing a treasurer.
- I have been working with the Auditor of State's office to arrange a Certified Public Records Training for our area. I am happy to report that the SOESC will host this three-hour training at our Wilmington office on August 27, 2020. Public Records Law training is required for all elected officials and/or their appropriate designee. If you remember, at the January Organizational Meeting, I was appointed the Board's designee.

Professional Development

- On February 4, 2020, I attended a 403(b) & 457 training presented by American Fidelity that was held at our ESC Wilmington office. The presentation provided training on the administrative audit risks of which we should be aware and how to protect against them. The training also included updates that were effective January 1, 2020, and changes to plan documents that are required to occur before March 30, 2020.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

February 25, 2020

TREASURER DISCUSSION ITEMS (Cont.)

- On February 20, 2020, MVECA will provide requisition training for all ESC/Hopewell requisitioners. The training is required as the requisition process will change under the Redesign software migration.
- On February 27, 2020, I will attend a SERS' Disability program webinar. The webinar will cover information that employers need to know about the disability application, the approval process, and how to complete disability certifications.

Mrs. Meyer informed the board that she received notice from the Auditors of the State that Southern Ohio received the "Auditor of State" award for FY19 Audit.

The board expressed congratulations to Mrs. Meyer and her team. Mrs. Meyer recognized Rhonda Cochran and Amanda Ely for a job well done.

PERSONNEL CONTRACT AGREEMENTS: ESC (Resolution #4221)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Wilt and seconded by Mr. Hill that the board approves employment contracts for the following personnel subject to the provision of O.R.C. 3319.02, O.R.C. 3319.08, and/or O.R.C. 3319.081. All personnel are subject to assignment by the superintendent, and all contracts are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

ESC CONTRACT AGREEMENTS

Name	Tentative Position	Contract Dates	Length	Days	Degree	Schedule/ Step/Rate	Contract Type
Royalty, Lola	Psychologist	2019-2020	1 year	As needed	Masters	Related M/ Step 10/ \$398.05 per diem	Retired-Rehired Certificated
Green, Natalie	Interim Director of Special Education	2019-2020	1 year	As needed	No Degree on Schedule	No Schedule/ No Step/ \$60 per hour	Retired-Rehired Administrator

East Clinton Substitutes

1. Cory Hogsett 2. Erica Terrell 3. Margaret Wooddell

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

February 25, 2020

**FY20 HIGHLAND COUNTY FAMILY AND CHILDREN FIRST COUNCIL MEMBERSHIP
(Resolution #4222)**

Upon the recommendation of Superintendent Justice, it was moved by Mr. West and seconded by Mr. Mount to approve continued educational service center membership in the Highland County Family and Children First Council (HCFCFC) for FY 2020, at the cost of \$100.00.

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

APPROVAL OF DONATION: ESC (Resolution #4223)

Upon the recommendation of Superintendent Justice, it was moved by Mrs. Charters and seconded by Mr. Peck to approve the following donation as listed:

<u>Donated Item/Description</u>	<u>Quantity</u>	<u>Donation Received from</u>	<u>Value of Donated Item</u>
32" Vizio TV	1	Chris Justice 1991 Beacon St., Washington CH, Ohio 43160	\$100.00

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

APPROVAL OF SERVICE CONTRACT (Resolution #4224)

Upon the recommendation of Superintendent Justice, it was moved by Mrs. Gausman and seconded by Mr. West to approve the following service contract as listed:

<u>SERVICE CONTRACT</u>				
<u>Provider</u>	<u>Purchase Order</u>	<u>Service</u>	<u>Dates</u>	<u>Amount</u>
Great Oaks Career Campus	TBD	Lease for the Agricultural Center	SY 07/01/2020 – 06/30/2021	\$25,000.00

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

REGULAR BOARD MEETING

February 25, 2020

APPROVAL OF DONATION: R14 (Resolution #4225)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mr. Wilt to approve the following donation as listed:

<u>Donated Item/Description</u>	<u>Quantity</u>	<u>Donation Received from</u>	<u>Value of Donated Item</u>
Rifton Activity chair	1	Anonymous	\$1,440.00
Super Stand stander	1	Anonymous	\$1,913.00
Leckey Stander	1	Anonymous	\$3,684.00

The board members present unanimously approved the motion. President of the board, Mr. Lane, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Justice shared the following with the board:

1. March 10th Board members "Anniversary Recognition" Spring Conference – Roger West will be recognized for 35 years as a board member – let Beth know by 02/27 if you want to attend.
2. Administrative Assistants' Lunch – taking place April 22.
3. 23rd Annual SOESC Four County Board Meeting overview – Focus on students this year.
4. Justice Journal – the Winter edition is complete and will be disseminated when pictures are added.
5. Contract List – Current employees and their status contract available for you to review for recommendations of contracts at April's board meeting.
6. Thank you – Beth and Rachel thanked the board for completing the Superintendent and Treasurer evaluations.
7. BAC meetings held – Career and Job Fair developments possible from these meetings.
8. District Update – Acoustical system sheets shared with the board. Panels for large conference room will help with the noise.
9. Travel Plans – Beth will be out-of-state on March 9, 10, 11. She can be reached by cell phone.

Mr. Hill commended Mrs. Meyer for her leadership with the OULP and Treasurer Cohort. He also announces there will be a PBIS Training on 02/27/20 at Hopewell. Districts, Superintendents, and Administrators are invited to attend.

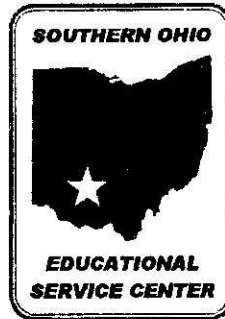
ADJOURNMENT

It was moved by Mr. Peck and seconded by Mr. Hill to adjourn to meet again in regular session on March 24, 2020, at 5:00 p.m. at Laurel Oaks Career Campus in classroom 301 (Cybrary Library), 300 Oak Drive, Wilmington.


BOARD PRESIDENT


TREASURER

**Southern Ohio Educational Service Center
Governing Board**



Resolution

4220

February 25, 2020

**A RESOLUTION APPROVING
REVISIONS TO THE OASBO SECTION 457 PLAN**

WHEREAS, the Southern Ohio Educational Service Center previously adopted and maintains an "eligible deferred compensation plan" under Section 457(b) of the Internal Revenue IRC ("IRC") through the Ohio Association of School Business Officials ("OASBO") OASBO 457 Deferred Compensation Plan (the "Plan"); and

WHEREAS, in prior years, OASBO has maintained a Plan Provider Agreement with Voya Retirement Insurance and Annuity Company ("Voya"), pursuant to which Voya has provided (i) group annuity contracts that meet the requirements of IRC Section 457(g)(3) ("Provider Contracts"), and (ii) assistance with certain aspects of Plan administration; and

WHEREAS, the Plan provides that it may be amended from time to time by OASBO; and

WHEREAS, OASBO has amended and restated the terms of Plan and the Plan Provider Agreement, effective as of April 1, 2017; and

WHEREAS, under the amended Plan and Plan Provider Agreement, AXA Equitable Life Insurance Company ("AXA") also is permitted to (i) offer Provider Contracts, and (ii) assist with certain aspects of Plan administration; and

WHEREAS, as a Participating Employer under the Plan, the District wishes to permit Eligible Employees under the Plan to be able to select Provider Contracts from either or both of Voya and AXA for receipt of their employee contributions under the Plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Southern Ohio Educational Service Center, Clinton County, Ohio, that:

Section 1. Amendment of the Plan to Permit Roth 457(b) Contributions. Effective as of February 25, 2020, the Plan shall be amended to permit participants to make Roth 457(b) contributions to the Plan.

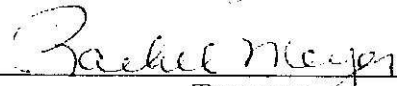
Section 2. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 3. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

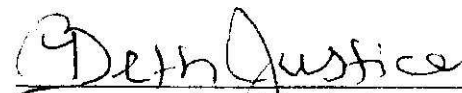
Section 4. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.



Board President



Treasurer



Superintendent